



OSU Institute of Technology

International Student Non-Resident Tuition Waiver Information

The OSUIT International Student Non-Resident Tuition Waiver is a competitive academic award. It is based on the applicant's evaluated GPA and essay response. New International Student Non-Resident Tuition Waiver applications are judged against all new tuition waiver applications collected by International Affairs prior to the deadline for each corresponding term. The number of awards offered each semester is at the discretion of OSUIT.

Tuition Waiver Submission Deadlines: Fall entry July 1
Spring entry November 1

To be considered for a non-resident tuition waiver, you must complete following prior to waiver submission deadlines:

1. Submit a complete International Student Application for Admission, including all supporting documentation listed in the *Application Materials Checklist (page 1 of the application packet)* available for download at: <http://www.osuit.edu/admissions/international/>)
2. Complete the tuition waiver application form (pages 3 and 4 below) and essay
3. Order a transcript evaluation from an approved agency (Instructions below)
4. Complete a Residential Life room and board contract (available for download at: http://www.osuit.edu/campus_community/residential_life/prospective_residents.html)

Transcript Evaluations

To be eligible for a scholarship, OSU Institute of Technology requires an evaluation of all non-US transcripts, both high school and post-secondary. If you have already studied for two semesters at an accredited US college, a transcript evaluation is not necessary.

We recommend Educational Credential Evaluators (ECE) or World Education Service (WES).

- ECE website: <https://www.ece.org/>
- WES website: http://www.wes.org/application/apply_now.asp

Order the evaluation directly from ECE or WES. You will need to pay for it yourself.

- You should choose a “**course-by-course**” evaluation.
- Request a copy of the evaluation to be sent to OSU Institute of Technology.

ECE – Complete and print the application form at their website and mail to ECE through the regular postal service, with payment. Some students find ECE easier to use than WES. For some countries, ECE will accept photocopies of academic documents, for other countries original documents are required. Always check the ECE requirements for your country before submitting documents.

WES – Apply online with a credit card. WES has basic service and ICAP. ICAP is a good value if you are applying to a lot of schools. If you are only applying to OSU Institute of Technology it will be cheaper to use the basic service. WES usually requires original academic documents. Some documents must be sent from your school, not from you. Always check the WES requirements for your country before submitting documents.

The transcript evaluation is NOT NECESSARY for ADMISSION. The same transcript evaluation can also be used to get transfer credit for courses you have taken at non-US colleges or universities.



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Award Amount: \$500 US dollars per semester

Award Application Requirements: Minimum 3.0 GPA and essay response

Award Eligibility Requirements:

- Recipient must be pursuing a degree program (A.S., A.A.S. or B.T.) and must enroll in a minimum of 12 credit hours per term unless his or her final semester requires less than 12 credit hours to complete graduation requirements
- Recipients must live on campus with purchase of meal plan as required by housing contract
- Students must maintain proper immigration status (comply with USCIS regulations)
- \$500 award is renewable each semester until graduation with an OSUIT GPA of 3.0 or higher. Final grades for OSUIT coursework effects eligibility for renewal.
- Recipients must sign and return the OSUIT Tuition Waiver Acceptance Letter by the deadline indicated on the letter. International Affairs will email the acceptance letter to the recipient at the time of notification. **Failure to return the acceptance letter will result in the automatic loss of the award without appeal**

Essay Criteria

- Essay responses will be judged based on content of response and the ability to express ideas thoroughly and clearly. The awards committee expects you to communicate in English but understands that English may be your second language. Perfectly written English is not expected or required. It is most important to answer the question completely and to fully express your ideas. The length of your essay should be between 300-500 words, which can normally be contained in 3-4 paragraphs.

International Student Application for Non-Resident Tuition Waiver

YOU MUST BE AN INTERNATIONAL STUDENT (NON-U.S. CITIZEN OR NON-PERMANENT RESIDENT) TO USE THIS FORM.

(Tuition waiver applicants must also apply for admission. Visit www.osuit.edu/admissions/international for international student admission application form and requirements)

Return this form, essay response and application packet (if not already submitted) to: OSUIT, International Affairs Office
1801 East 4th Street, Okmulgee, OK, 74447-3901

Award Amount:

\$500 US dollars per semester

Award Application Requirements:

- 3.0 GPA (non-US transcripts must be evaluated by an approved agency. US transcripts must be from an accredited institution)
- Essay Response (300-500 words)

Essay:

Please answer the following question and attach your full response on a separate sheet of paper. The response should be typewritten, dated, and include your full name as it appears on your passport.

QUESTION:

International students enrolled at OSUIT have opportunities to get involved and serve the campus through student leadership. Students are also encouraged to share about their cultural traditions, interests, and more. Explain ways you have been involved with student leadership or leadership in general. Describe how your life experiences and skills have prepared you to contribute to the OSUIT campus community through student leadership. Finally, discuss your ideas for sharing your culture on the OSUIT campus.

Award Eligibility Requirements:

- Submit GPA scores from an accredited US institution OR from an international institution with a transcript evaluation from an approved transcript evaluation agency.
- Graduating high school students will be evaluated based upon their high school transcript. Students with prior college experience of 24 credit hours or more will be evaluated based upon their cumulative college GPA .
- Submit a complete International Student Application for Admission, including all supporting documentation listed in the *Application Materials Checklist (page 1 of the application)*
- Tuition waiver applications must be received before the application deadlines: July 1 (Fall), November 1 (Spring)
- Recipients must sign and return the OSUIT Tuition Waiver Acceptance Letter by the date indicated in the letter. International Affairs will email the letter to the recipient at the time of award notification. Failure to return the acceptance letter by the indicated deadline will result in the automatic loss of the award without appeal
- The student must be degree seeking and maintain full-time enrollment with a minimum of twelve credit hours per semester (unless final semester requires less than 12 credit hours).
- The student is required to live on campus with purchase of meal plan as required by housing contract.

Continuing Student Eligibility:

Continuing students will automatically receive the International Non-Resident Tuition Waiver in subsequent semesters by meeting the following requirements:

- Student maintains full-time enrollment of at least 12 credit hours (unless final semester does not require full-time)
- Maintains an institutional GPA at or above 3.0
- Continues to live on campus.
- The student must maintain proper status according to U.S. Citizenship & Immigration Services (USCIS) and U.S. Department of Homeland Security (USDHS) regulations.

Students who do not meet all continuing eligibility criteria will forfeit the award. The student may request reinstatement of the award when all continuing eligibility criteria are again met. It is the responsibility of the student to request reinstatement in writing and present documentation of eligibility to the international office. The OSUIT international office is not responsible for reinstatement of any award without receiving a request in writing and sufficient documentation from the student.

Student's Legal name: _____
Last First MI Maiden

S.S.N./CWID Number: _____ Program: _____

Semester of Admission/Year: _____
Fall, Spring or Summer semester of the year for which you are applying (example: Fall 2013)

I understand a Non-Resident Waiver includes only a waiver of some part of the non-resident portion of the semester credit hour tuition and that the remaining tuition and fees, as paid by Oklahoma residents, still apply. I further understand that my Non-Resident Tuition Waiver is conditionally awarded subject to verification of housing status, a minimum institutional GPA of 3.0 and full time enrollment. Failure to meet any of the conditions stated above will result in the loss of this Non-Resident Tuition Waiver.

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY:			
HS GPA _____	College GPA (24+ credit hours) _____	Country of Citizenship _____	
Number of Hours Enrolled _____	Degree _____	___ Approved	___ Denied
___ Campus Housing			
Comments: _____			
Signature: _____		Date: _____	