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| **RETURN SEALED BIDS/ EMAILS TO:**  **OKLAHOMA STATE UNIVERSITY**  **INSTITUTE OF TECHNOLOGY**  PURCHASING DEPARTMENT  1801 E. 4th Street  Okmulgee, OK 74447 | **DATE ISSUED:** |
| **REQUEST FOR QUOTATION**  **THIS IS NOT AN ORDER** |
|  |  |
| **Competitive Bid #:** | **Return Quote By:** |
|  |  |
| **Buyer:** | **FOB Destination:** |
|  | |
| **PLEASE MARK OUTER ENVELOPE: SEALED BID #** | |
| Quotes may be sent by Email: [okmpurchasing@okstate.edu](mailto:okmpurchasing@okstate.edu) or FAX: 918.293.4624 or by mail to the address above | |

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| --- |
| **DESCRIPTION OF ITEMS DESIRED** |
|  |
| *See the attached Specifications and List of Items for Pricing – Place all Pricing on the Attached Form* |
| **BID IS NOT VALID UNLESS SIGNED – NON-COLLUSION AFFIDAVIT**  I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of lawful age, being first duly sworn, on oath says that:   1. (s)he is the duly authorized agent of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the bidder and/or contractor submitting the competitive bid and/or procuring the contract which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as, facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached: 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid and/or the procurement of the contract to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bids; and 3. Neither the bidder/contractor nor anyone subject to the bidder/contractor’s direction or control has been a party: (a). to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding, (b). to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor (c). in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract, (d). to paying, giving or donating or agreeing to pay, give or donate to any officer or employee of the State of Oklahoma, any money or other thing of value, either directly or indirectly, in procuring the contract to which his statement is attached. |

COMPANY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT NAME/TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FEI OR SS NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAX: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CITY, STATE & ZIP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***This is submitted as a legal offer and acceptance by the Oklahoma State University Purchasing Department constitutes a binding contract.***

**BIDS MUST BE RETURNED ON THIS FORM AND/OR ATTACHED PAGES. RE-COPIED LISTS WILL NOT BE ACCEPTED.**

**TYPE OF BUSINESS: PLEASE CHECK ALL THAT APPLY:**

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| Large Business\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| Small Business\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |
|  | Small Disadvantaged-Owned | | |  | \_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  | HUBZone Business | | |  | \_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  | Women-Owned | |  |  | \_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  | Veteran-Owned | |  |  | \_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  | Service Disabled Veteran-Owned | | | | \_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  | Sheltered Workshop | |  |  | \_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  | Historically Black Colleges & Universities | | | | \_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  | Registered in System for Award Management (SAM) \_\_\_\_\_\_\_Yes/\_\_\_\_\_\_\_\_No | | | | | | | | |
|  |  | | | | | | | | |