



# Book Reservation Form

## OSU Institute of Technology Bookstore

1801 East 4th Street

Okmulgee, OK 74447

Located at the south end of the OSUIT Student Union

Phone: 918-293-4950 Fax: 918-293-4637

[www.osuit.bkstr.com](http://www.osuit.bkstr.com)

## INSTITUTE OF TECHNOLOGY

Complete the reservation form, **attach a copy of your class schedule** & mail, fax or bring it into the OSU Institute of Technology Bookstore. It's that **easy!**

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_

### I prefer to purchase:

\_\_\_\_\_ New textbooks

\_\_\_\_\_ Used textbooks (if available)

### I prefer to pay for my textbooks:

\_\_\_\_\_ By credit card

\_\_\_\_\_ By charging to my OSUIT Bursar account

**Note:** All charges to student Bursar accounts must be paid in full by the 1st day of each term. A 1% late payment penalty will be assessed on all delinquent accounts.

### Avoid Lines!

Pre-pay for faster pickup.

### Credit Card Info:

\_\_\_\_\_ Mastercard

\_\_\_\_\_ Visa

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_ CVV #: \_\_\_\_

Signature: \_\_\_\_\_

### Important Information

Books will be available for pick up at the end of each semester after book buy back. Books that have not been picked up after the first week of the new semester will no longer be held and **will be reshelved.**

**To process your order, you must attach a copy of your class schedule to this form.**